

July/August 2020

CANS NUTRITION BULLETIN

Child and Adult Nutrition Services
SD Department of Education



south dakota
DEPARTMENT OF EDUCATION

Learning. Leadership. Service.

In This Issue

All Child Nutrition Programs

The Grapevine—A Note From Cheriee

South Dakota Sponsor Spotlight

Check in with CANS Monthly Conference Call

Pick It! Try It! Like It!

Crash Course with CANS—Webinar Thursdays

New Back to School Resources From Team Nutrition

School Nutrition Program

Reimbursement Rates

Professional Standards for SY20-2021

Summer Food Service Program

SFSP Closing for 2020 and Looking Ahead to 2021

Child & Adult Care Food Program

CACFP Update from Katie Dryden

Food Distribution Program

DoD Fresh/FFAVORS

Spending Entitlement

FFCRA Waiver

USDA Foods Resources

FDP Contract Review

Program Policy Memos

Contact CANS

The Grapevine—A Note From Cheriee

Greeting! As we all play our various roles in prepping to support children and families in going back to school. I have a couple of reminders on different ways to contact the CANS office. On the [DOE CANS website](#) there is a link for "Contact List." That is a printable, one-page document that has all CANS staff listed with email and phone number as well as a brief description of program or lead areas. You can also find a list of CANS staff and a link to send an email at the very top of any [DOE website](#) find and select "Contact Us." The CANS office is listed under Division of Education Services and Support, that is sorted by office.

We have two group email addresses that all CANS staff can access:

DOE.SchoolLunch@state.sd.us – this email box is for all CANS programs and is no longer limited to the School Nutrition Programs. If you are having trouble getting ahold of someone from CANS, send an email to this group and you should get a quick response.

DOE.iCANHelp@state.sd.us – this email box is for any questions including new users or requests to change security settings in the iCAN system.

We continue to update the CANS website (<https://doe.sd.gov/cans/index.aspx>) section called "Announcements Regarding Coronavirus/COVID-19" with current information from the U.S. Dept. of Agriculture Food and Nutrition Service (FNS). This area is updated frequently and contains the latest information and guidance. This section also contains a live list of current approved waivers issued by the USDA that are active in South Dakota. Take note of the "Programs Affected" and "Expiration Date" to see which programs those flexibilities cover and when they end.

The next few months are going to be tough as we continue to work through many unknowns. I encourage you to think about your 'why.' Why do you go through the stress and hard work to put together the best program possible? [Rita Pierson](#) sums up my 'why' the best. "Every child deserves a champion – an adult who will never give up on them, who understands the power of connection and insists that they become the best that they can possibly be." If you have a few minutes, check out the link to a short [TEDTalk from Rita](#) if you need a reminder. Be safe and be well.

~Cheriee Watterson

South Dakota Sponsor Spotlight!

Is your school or agency doing anything unique and interesting in your programs that you would like to share!? Do you want to be featured in our South Dakota Sponsor Spotlight segment!? Submit any pictures along with a summary of the exciting events that you're doing to DOE.SchoolLunch@state.sd.us.

Farm to School: Grants Awarded Locally!

This is exciting news! Thanks to the efforts of the dedicated people from the areas listed below, Farm to School is on the rise in South Dakota.

Farm to School Grants are awarded every year to help fund projects that increase the amount of local foods served through child nutrition programs, teach children about food and agriculture through garden and classroom education, and develop schools' and farmers' capacities to participate in farm to school projects.

"...Farm to school efforts help connect kids to fresh foods and local farmers, while supporting American agriculture and strengthening rural and urban economies – a win-win for all involved." – Deputy Under Secretary of USDA's Food, Nutrition, and Consumer Services Brandon Lipps

Cheyenne River Sioux Tribe in Eagle Butte was awarded a Planning grant for \$49,983. A Farm to School Program is being developed here to connect local producers with the School Lunch Programs, providing local beef and buffalo to the 2,200 children who attend the five schools on the Reservation. Congratulations, Cheyenne River Sioux Tribe!

Lower Brule Schools in Lower Brule was awarded a Planning grant for \$32,940. Their project efforts are designed to increase the availability of local produce, provide agricultural education as a potential vocation for students, and to engage their community in Farm to School. Congratulations Lower Brule Schools!

Red Cloud Indian School in Pine Ridge was awarded an Implementation grant for \$100,000. With the target population being the Lakota students on the Pine Ridge Reservation, Red Cloud Indian School will be using their awarded grant dollars to expand their current school farm of three years, implementing a larger Farm to School Program on their school campus. They are also going to introduce production agriculture techniques to extend their growing season. This will allow student participation throughout the winter months and give the school the opportunity to expand the curriculum in this field of study. Congratulations Red Cloud Indian School!

South Dakota Department of Agriculture was awarded a State Agency grant worth \$98,250. Some of their goals include forming a solid Farm to School Network in our state, aiding in the connection between local producers and schools, increasing knowledge and awareness of Farm to School, and aiding in the implementation of Farm to School projects. Congratulations SD Dept of Ag!

If you want in on the action, start brainstorming what your school could do with a Farm to School grant. The 2021 Farm to School Grant Program will make an announcement this fall on how to apply. Stay tuned!

Check in with CANS Monthly Conference Call

Check in with CANS is a bi-monthly conference call scheduled for the first Thursday of the months at 2:30 PM CST. This call is open to all agencies on the Child Nutrition Programs. We are changing up the calls for SY20-21 by incorporating more program specific calls. Each call will start with a report from CANS with hot topics, new guidance or program clarifications, and reminders of upcoming dates. There will also be time scheduled during each call for participants to ask questions. September 7 will be the first call of the 2020-21 school year. Call in number: 866-410-8397. Participant code: 7587919653#. Remember, you can use these calls toward your annual Professional Standards training requirements!

SY2020-21 Check in with CANS Call Schedule

- Thursday, September 3
- Thursday, November 5
- Thursday, January 7
- Thursday, March 4
- Thursday, May 6

Pick It! Try It! Like It!

Can you guess this month's Pick it! Try it! Like it?

The clues are:

- One teaspoon can hold 2000 of the seeds used to grow this vegetable.
- It was the first vegetable to be canned commercially.
- They can be orange, purple, white, red or yellow.
- If you eat too much of this vegetable, your skin can have a yellow tint.
- This item is a favorite amongst tribes, harvested for food, very nutritious and could be stored for a long time, eaten raw or added to soups.
- When looking for wild ones they would often watch rabbits or look for where rabbits were digging them up.

If you guessed, Dakota: Pangi zizi; Lakota: p̃haŋǵí zizí; English: Carrot, then you are correct!

There are a variety of materials from signs, lessons plans, recipes and even a fact sheet with how you can preserve carrots for a future use located at <https://extension.sdstate.edu/carrot-pick-it-try-it-it-preserve-it>. Scroll down the page where you will find the supporting documents to download all of the materials.



JOIN US EVERY OTHER THURSDAY FOR

Crash Course WITH CANS

SY2020-21 Webinar Topics* Include:

- | | |
|---|--------------------------------------|
| 9/17 CACFP iCAN Application | 2/18 Fresh Fruit & Veg Program |
| 10/1 Procurement Plans, SNP, CACFP, SFSP | 3/18 Farm to Table/Beef to School |
| 10/15 Civil Rights for SNP, CACFP, SFSP | 4/1 SNP NonProgram Food Costs |
| 10/29 Group Purchasing | 4/15 Community Eligibility Prov, SNP |
| 11/12 Planning for Summer Feeding | 4/29 SFSP Training |
| 12/10 Supper Programs in High Need Areas | 5/13 SSO Training |
| 1/14 FDP Surveys: What They Are and Why?! | 5/27 FDP Year End Reporting |
| 1/28 Management Company Contracts | 8/5 Updates in Prof Standards |
| 2/11 School Breakfast Promotion | 8/19 FDP Monthly Order Forms |
| | 9/2 School Gardens |

*Changes to scheduled topics and dates may occur




Child & Adult Nutrition Services
(605)773-3413

DOE.SchoolLunch@state.sd.us
<https://doe.sd.gov/cans/>

New Back to School Resources from Team Nutrition

Team Nutrition is offering a variety of distance learning opportunities to help meet the annual training requirements for the upcoming school year. [Track Training Like a Star with the Professional Standards Training Tracker Tool](#), will highlight the existing features and new enhancements of the Professional Standards Training Tracker Tool. This webinar will offer a live demonstration to give users a firsthand view of the benefits of using this tracking tool! Register [here](#).



Stay Tuned for Upcoming Virtual Learning Opportunities!

Track Training Like a Star with the Professional Standards Training Tracker Tool! Webinar

Provided by: Team Nutrition

Date: August 12, 2020, 2:00 pm ET

If you are looking for a new way to track your training requirements for this school year you will want to check out this [Professional Standards Training Tracker Tool \(PSTTT\)](#). It is easier than ever to track and record your training hours with the following enhancements to the PSTT:

- Request deactivate or activate employee profiles.
- Reward and motivate staff with badges.
- Earn a badge for each key area.
- Earn badges by training in more than one key area.

Three new training modules on the Food Buying Guide for Child Nutrition Programs will also be available on the ICN's eLearning portal and will cover the following topics:

- About the Food Buying Guide for Child Nutrition Programs
- How to use the Recipe Analysis Workbook with step-by step instructions
- How Child Nutrition (CN) Labels and Product Formulation Statements can make your meal planning easier

The Food Buying Guide for Child Nutrition Programs Training Modules

Provided by: The Institute of Child Nutrition's (ICN) eLearning Portal

Coming Soon On-Demand!

Don't forget about the existing training opportunities! The Professional Standards Training Database allows users to search for training in a variety of formats that meets their specific learning needs. Check out the [Professional Standards Training Database](#) today!

Take time to review the [Crediting Updates for Child Nutrition Programs: Be in the Know! Webinar Series](#). This five-part webinar series offers guidance and hands on practice as takes a close look into the release of SP 08-2019, CACFP 02-2019, SFSP 02-2019 Update of Food Crediting in the Child Nutrition Programs and other related memos!

The Food Buying Guide (FBG) Interactive Web-Based Tool and Mobile App have now been updated! They offer an even more user-friendly format that allows nutrition professionals to plan menus in the digital age! Team Nutrition also offers recorded webinars that showcase the FBG interactive Web-Based tool and Mobile Apps functionality and latest enhancements!

Recent updates include:

- Numbered step-by-step instructions to easily guide users through the FBG tools
- Increased capability of the Exhibit A Grains Tool includes:
 - Expanded Item Keyword search
 - Flagged non-creditable grain items in the CACFP Infant Meal Pattern
 - Determined amount to serve for a grain product in order to meet the minimum grains requirement by age group/grade group for a specific Child Nutrition Program

The 23rd Release of the Child Nutrition Database ([CN23](#)) was made available to the public in April. This database is the USDA nutrient database that was developed for use in the approved nutrient analysis software. The latest [USDA-approved nutrient analysis software list](#) is available on the Team Nutrition Website.

School Nutrition Program

SY19-20 Reimbursement Rates

The SY20-21 SNP Reimbursement Rates are posted on the CANS/SNP Website: <https://doe.sd.gov/cans/snp.aspx>. They can be found under the Application and Claim Information "plus sign."

Professional Standards for SY20-21

Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time toward the Professional Standards annual training requirement. Remember that anyone involved in School Nutrition programs must obtain and track annual training. You can visit the [CANS/SNP website](#) under the School Meal Programs Requirements section/Professional Standards heading to find more information.

Also, keep in mind that if you hire a new Food Service Director, you must meet the hiring requirements. If you do not meet the minimum hiring requirements, please contact the CANS Office and we can work with you to develop a plan to ensure you meet requirements.

Please keep in mind that SY20-21 may look a little bit different from previous years. You can get training from the [CANS/SNP website](#) or the [ICN website](#), along with any in-person or other virtual trainings you may attend. If you are hiring a new food service director and you are unsure as to whether or not they meet hiring requirement, please contact our office and we can discuss.

If you are planning to use teachers, paras, or are recruiting any other help for the food service program this year, please be aware of what those people are doing and consider that they may need to meet some professional standards training requirements. Someone who typically volunteers a couple hours a week may end up working a lot more this year. Please be diligent about ensuring the correct people receive the correct training and number of training hours. Keep in mind that the typical part time employee works approximately 20 hours a week. However, if they are working every single day for at least a few hours, they should be considered part-time.

Example: If you are enlisting help from around the school and the same people may be helping with condiments or salad bars throughout the entire school year, those people will probably become at least a part-time employees of food service and would need to have the minimum 4 hours of training.

Example: If you enlist teachers or paras, or previous volunteers to actually participate in serving food every day or at least a few times a week, they would require the minimum of 4 hours of training as a part time worker.

Please contact the CANS office at doe.schoollunch@state.sd.us or 605-773-3413 if you are unsure or have any questions about professional standards for SY20-21.

Summer Food Service Program

Closing for 2020 and Looking Ahead for 2021

The Annie E. Casey Foundation (www.aecf.org) just released the 2020 State Trends in Child Well-Being, ranking states based on multiple different factors that may impact the overall health and well-being of a child. South Dakota ranked 18th among the States with about 16% of the children living in poverty prior to COVID-19. (If you would like to look at the full data please go to: https://www.aecf.org/resources/2020-kids-count-data-book/?gclid=EAIaIQobChMIwrnFhJLm6qIVUtbACh1t-Qh0EAAYASAAEqKmHvD_BwE)

The Summer Food Service Program staff would like to thank all our Sponsor for their extra hard work to provide children with delicious, healthy meals during this pandemic.

Outreach is one of the primary goals of the Summer Food Service program please help us reach more children in rural communities and communities in need. If you know organizations who would possibly be interested in becoming a sponsor for 2021 please contact doe.schoollunch@state.sd.us.

Child & Adult Care Food Program

Greetings All, I would like to take some time to let you know that I have transferred to the position of the new Child and Adult Care Food Program Specialist. I have been with the CANS office for just over 2 years, previously in the School Nutrition Program. Since my area of study was Early Child Development and I have work experience with Head Start, Daycare Centers, and In-home Daycares, I felt that this position would be a great fit for my skills and asked to be transitioned over. As of August 14th I have officially transferred over to CACFP, but until my previous position is filled I will also be tying up some loose ends with SNP. My ultimate goal is to provide timely and personable responses to you, but I do ask for some grace until I am able to wrap up my other duties. I am looking forward to getting to know you all and helping you to navigate the Child and Adult Care Food Program. Please don't hesitate to reach out with any questions or concerns you may have!

I would also like to bring to your attention that both my email and phone number have changed-

Email: Katie.Dryden@state.sd.us

Phone: 605-773-4769

Food Distribution Program

DoD Fresh/FFAVORS

School Year 20-21 DoD Fresh/FFAVORS requests have been uploaded to the DoD site. Just a reminder, USDA passed new guidance last year and only 75% of DoD Fresh/FFAVORS requests were added to the DoD site. The remaining 25% of requests will be added in January as long as your agency is spending their DoD entitlement. Food Service Directors can email me at darcy.beougher@state.sd.us to request your 25% be added to your DoD account earlier than January.

SPEND, SPEND, SPEND

We encourage schools to start spending their entitlement early in the school year. The iCAN system is set up for every school to spend 105% of their entitlement. Please do not wait until April and May to use most of your entitlement as inventory may be limited in the later months of the school year.

FFCRA Waiver for SY 20-21 NSLP USDA Foods Entitlement Calculation

Widespread school closures due to COVID-19 could impact the Total Lunches Served (TLS) used to determine entitlement for the upcoming 2020-21 School Year (SY). USDA has released the *FFCRA Waiver for SY 20-21 NSLP USDA Foods Entitlement Calculation* giving the states the option to use SY 2018-19 TLS instead of the potentially lower SY 2019-20 TLS. In order to maintain current entitlement levels for our SFAs, the Child and Adult Nutrition Office has opted into this waiver.

What does this mean for your School Food Authority (SFA)?

The preliminary SY 2020-21 entitlement distributed to your SFA in the iCAN system (based on SY 2018-19 TLS) will be the final entitlement value assigned to you for SY 2020-21.

There will be no annual reconciliation process in November 2020.

In November 2021, reconciliation will occur as normal. So your SY 2021-22 Entitlement will reflect your TLS served in SY 2020-21.

While this waiver is good news for our SFAs, due to rising beef prices we have had no choice but to cancel some truckloads of USDA foods coming into the Nordica Warehouse. The [2020-21 Anticipated Orders](#) has been updated to reflect these truck cancellations.

USDA Foods Resources available on the CANS website <http://doe.sd.gov/cans/fdp.aspx> include:

- 2020-2021 Food Distribution Calendar
- 2020-21 Anticipated Orders
- Entitlement Calculations and Adjustments
- Year End Report Guidance for Schools
- DoD FFAVORS Complaint Process

The Monthly Ordering Schedule for School Year 2020-2021 can be found on the 2020-21 Food Distribution Calendar.

Food Distribution Contract

Please review your Food Distribution Contract in iCAN to make sure your **contact** information is correct. Some agencies have a warehouse contact listed that is no longer employed at the school. A few schools have the same person listed as the Program, Ordering, and Billing *contact*. When the same person is listed as all three contacts, issues arise if the employee leaves the school district. To find the Food Distribution Contract in iCAN:

- Click the Yellow Food Distribution Program Button
- Click Agencies in the blue bar
- Click Contract
- Click Contract Packet

To check the warehouse contact on the Food Distribution Contract click view under the delivery location:

**Food Distribution Program Contract Packet - NSLP
2020-2021**

Agency: YOUR SCHOOL Agency Number: 3333333	Packet Status: Not Submitted Packet Approved Date: Contract Status: Approved
---	---

Action		Form Name		Status
View		FDP Contract		
View	Modify	✓ Agency Information Update/Certification		Certified
Contacts:				
View		✓ Program Contact: Pam McCown (605) 773-6157 pam.mccown@state.sd.us		Certified
View		✓ Ordering Contact: Darcy Beougher (605) 773-4673 darcy.beougher@state.sd.us		Certified
View		✓ Billing Contact: Kristi Thompson (605) 773-4353 kristine.thompson@state.sd.us		Certified
Delivery Locations:				
View		Your School Warehouse(s): Nordica Warehouses Inc. Jennie O Turkey Store SD NOI General Warehouse DoD FFAVORS - Department of Defense		

Packet History

Employees needing iCAN access, changes to the current user's rights, or contact changes need to be completed by the CANS office. An iCAN User Request form will need to be completed. Fill out the [iCAN User Request form](#) and return to doe.schoollunch@state.sd.us.

Program Policy Memos

Some policies have multiple numbers. That means those apply to multiple programs.

Child & Adult Care Food Program

Current policies can be found at <http://www.fns.usda.gov/cacfp/policy>.

School Nutrition Programs (SP Memos)

Policies that apply to school operation and administration can be found at <http://www.fns.usda.gov/school-meals/policy>.

Summer Food Service Program

Policies can be found at <http://www.fns.usda.gov/sfsp/policy>.

Food Distribution

Food Distribution policies can be found at https://www.fns.usda.gov/resources?f%5B0%5D=resource_type%3A160&f%5B1%5D=program%3A35

Contact CANS

For any questions, comments, or concerns

Email: DOE.SchoolLunch@state.sd.us

Phone: (605) 773-3413

Fax: (605) 773-6846

This institution is an equal opportunity provider.

Professional Standards Reminder: Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement. Reading the bulletin each month does count towards training hours.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

To credit training hours for time spent reading the Nutrition Bulletin, you will need to keep track of the time you spent reading and determine the applicable training codes. Appropriate documentation for this would be a copy of the bulletin signed and dated with the amount of time written on it.